



2024

Tertiary Programmes



NAMCOL

TAKING EDUCATION TO THE PEOPLE



Tertiary programmes build your professional skills

Programmes offered by the College for 2024

- **Master of Arts in Youth and Community Development (MAYCD)**
- **Postgraduate Diploma in Open School Operation & Management (PDOSOM) (S)**
- **Bachelor of Education (Honours) in Early Childhood Development and Pre-Primary Education (BEECP)**
- **Bachelor of Arts in Youth and Community Development (BA:YCD)**
- **Bachelor Degree in Early Childhood and Junior Primary Education (BECJPE)**
- **Bachelor of Business and Entrepreneurship (BBE)**
- **Diploma In Sign Language Interpreting (DSLII) - (Face-to-Face programme)**
- **Diploma in Education for Development (DED)- (ONLINE)**
- **Diploma in Youth and Community Development (DYCD) - (ONLINE)**
- **Diploma in Community-Based Work With Children and Youth (DWCY)**
- **Certificate in Early Childhood Development (CECD)**
- **Certificate in Education for Development (CED)**
- **Certificate Local Government Studies (CLGS) - (ONLINE)**

TP



ional career for future advancement! 024:

strictly Online Study Programme)
Primary (B. Ed (Hon.) ECD & PPE)



NAMCOL

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www.namcol.edu.na



TAKING EDUCATION TO THE PEOPLE



Short Courses

**Cambridge English Language
Assessment** LINGUASKILL

**Certificate in Developing and
Teaching Online Courses (CDTOC)**

**Certificate in Designing and
Developing Online Assessments (CDDOA)**





Cambridge English Language Assessment **LINGUASKILL**

NAMCOL now offers a unique opportunity to Namibians to test their levels of English language proficiency. The College provides one of the world's leading English language qualifications at the tip of your fingers. Globally, it is recognised by more than 20 000 leading universities, employers and governments. NAMCOL is the only institution in Namibia offering Linguaskill in collaboration with the University of Cambridge.

WHAT IS LINGUASKILL?

Linguaskill is a quick and convenient online test to determine the English levels of individuals, employees and groups of candidates. It tests all four language skills: speaking, writing, reading and listening. It is fast and accurate, easily administered, invigilated and results are immediately available, indicating competencies.

WHY CHOOSE LINGUASKILL?

- To measure improvement in your language ability over time;
- To increase the ability of organisations for development of staff;



- To get an indication of the students` readiness for universities.
- To appoint employees with good English proficiency for the work environment;

ACCURATE AND TRUSTED

Linguaskill has been trailed by speakers of over 40 languages from 50 countries to ensure the accuracy and reliability of the results.

It is aligned to the Common European Framework of Reference (CEFR), the international standard for describing language ability.

Easy to administer

Linguaskill does not have any set dates or venues; you can book at our centres at Ongwediva or in Windhoek, that are offering the test.

Certificate in Developing and Teaching Online Courses



AIM

This course will support teachers, tutors, lecturers, instructors and trainers to effectively design and develop online or blended courses using a variety of delivery technologies and pedagogical methods.

OBJECTIVES

Upon completion of the Developing and Teaching Online Courses, participants will be able to:

- Analyse the need for the course or workshop that you are currently teaching.
- Develop a course plan (storyboard) for your online or blended course.
- Create a quality checklist to guide the design and implementation of your online or blended course.
- Apply Bloom's Taxonomy to write clear, succinct learning outcomes.
- Create an assessment strategy for your course.
- Develop a grading rubric for an online assessment.
- Develop your course or workshop online or blended using your Moodle course shell.
- Identify the necessary skills for successful online teaching.
- Describe several strategies for improving interaction and engagement in an online course.
- Develop an orientation module for your online or blended course.

WHO MAY APPLY?

The target audience for this course are professionals engaged in the day to day teaching and learning environment. This can include:

1. Teachers/tutors/instructors/trainers/ lecturers
2. Programme Coordinators.
3. Administrators/Managers.
4. Students/learners Support Personnel.
5. Curriculum/Instructional Designers.
6. Technology Support Personnel.

DURATION OF THE PROGRAMME

2 months/8 weeks

Admission requirements

None

PROGRAMME CONTENT

A certificate in Developing and Teaching Online Courses will consist of five modules that are designed to guide you through the process of planning, designing, developing and teaching an online or blended course using Moodle, a Learning Management System (LMS).

- Module 1: Getting Started (this module)
- Module 2: Before the Planning Stage
- Module 3: The Planning Stage
- Module 4: The Development Stage
- Module 5: Teaching Your Course

A once-off Administration fee of N\$1500 is payable as required.



Certificate in
**Designing and Developing
Online Assessments**

AIM

This introductory course will support teachers, tutors, lecturers, instructors and trainers to explore online assessment practices, familiarise themselves with principles of online assessment, and develop and practice skills relevant to designing and conducting assessments suitable for a course they currently teach or expect to teach online

OBJECTIVES

Upon completion of the Developing and Teaching Online Courses, participants will be able to:

- Explain why you assess students
- Distinguish between different types of assessments
- Select and justify between different kinds of assessments
- Manipulate different kinds of assessments
- Revise one of your assessments (or create a new one) for the online environment

WHO MAY APPLY?

The target audience for this course are post-secondary educators engaged in the day to day teaching and learning environment. This can include:

1. Teacher/tutors/instructors/trainers/ lecturers
2. Programme Coordinators
3. Administrators/Managers
4. Student/learner Support Personnel
5. Curriculum/Instructional Designers
6. Technology Support Personnel

DURATION OF THE PROGRAMME

This course is paced, asynchronous, lasts 5 weeks, and requires approximately 4-5 hours of work per week.

ADMISSION REQUIREMENTS

- Interested applicants with educational background/qualification and computer literacy skills as a MUST
- Applicants must be in possession of a computer/laptop
- Applicants must have access to internet connection as the course is a fully online programme
- Applications should be done strictly online

PROGRAMME CONTENT

A certificate in Designing and Developing Online Assessments Course will consist of five modules that are designed to guide through the principles and practices of online assessment using Moodle, a Learning Management System (LMS).

Module 1: Online Assessments

Module 2: Principles of Online Assessments

Module 3: Methods of Online Assessments

Module 4: Assessment Design

Module 5: Assessment sharing

FEE STRUCTURE FOR 2024

TYPE OF FEE	AMOUNT
Course Fee	NS\$1500.00



Certificates





Structure of all the

These are distance education study programmes and students are supported through a few contact sessions. Orientation workshops will be conducted at the beginning of each term. During these workshops, students receive their study materials as well as the module outline for that specific term or year. Contact sessions for examination preparation workshops are held before the examinations.

METHOD OF APPLICATION:

Application forms can be obtained at any NAMCOL office or downloaded from the NAMCOL website: www.namcol.edu.na

Applications for some tertiary programmes are available online (website).

ADMISSION REQUIREMENTS:

Refer to the admission requirements under each programme. However, prospective students who do not meet the requirements for the following programmes: CED, CECD and CLGS might be considered for Recognition of Prior Learning (RPL) in accordance with NAMCOL's RPL policy. Fees are non-refundable regarding all the programmes.



Programmes

WHEN CAN YOU APPLY?

Prospective students can apply from 1 June 2023

CLOSING DATE FOR APPLICATIONS:

18 August 2023.

METHOD OF PAYMENT

SPONSORED STUDENTS

Sponsored students must provide proof from their sponsors that the fees will be paid for them.

OTHER STUDENTS/NON-SPONSORED STUDENTS

Students must pay N\$2 690.00 upon registration. The balance can be paid in full, or instalments can be arranged, on condition that the last instalment is paid on or before 31 May for the first semester and 30 September for the second semester of each year.

IMPORTANT: A once-off 690.00 data fee is charged with registration for 60G of data each month for the whole year.

Certificate in Local Government Studies (CLGS)

AIM

This programme aims to empower students to provide support for the decentralisation and democratisation process of governance in Namibia and to support capacity building initiatives of regional councils and local authorities through a tailor-made academic programme.

OBJECTIVES

This programme is designed to:

- Provide support for the decentralisation and democratisation process in Namibia;
- Support capacity building initiatives of regional councils and local authorities through a tailor-made academic programme;
- Provide opportunities for school-leavers who have an interest in a career in regional and local government administration;
- Provide an academic programme that would be acceptable as a basic entry qualification for students interested in enrolling for a Diploma in Local Government Studies in the Department of Political and Administrative Studies at UNAM. This is subject to students meeting the academic entry requirements of UNAM.
- Provide a better chance to qualify as a Certified Municipal Professional (CMP) with the Namibian Association of Local Authority Offices (NALAQO) once obtaining this qualification.

WHO MAY APPLY?

Officials working in local and regional government offices and municipalities as well as members of the general public who have an interest in either taking up a career in local government administration or improving their qualifications in this field may apply for this programme.

ADMISSION REQUIREMENTS

- Grade 11/12 Certificate (20 points in six subjects)
- E symbol in English OR
- Grade 10 Certificate (25 points in six subjects)
- E symbol in English
- 3 years relevant working experience

ASSESSMENT

Assessment will be done through Assignments and Examinations:

- Two assignments per module.
- Assignments will contribute 50% towards the final mark.
- An admission mark of 50% through assignment marks is required to sit for the examination in each module.
- One 3-hour examination paper per subject (exam mark will contribute 50% towards the final mark).

DURATION OF THE PROGRAMME

This is a one-year programme and students are supported through online interactions.

PROGRAMME CONTENT

The programme consists of 11 modules of which two are institutional core modules:

MODULES		CODE
1.	English for General Communication	9901G
2.	Introduction to Computer	9902G
Semester 1	3. Regional and Local Government in Namibia	1911
	4. Regional and Local Government Management	1912
	5. Economics for Local Government Practitioners A	1913
	6. Local Government Finance and Accounting A	1914
Semester 2	7. Basic Community Development	1915
	8. Economics for Local Government Practitioners B	1916
	9. Local Government Change and Diversity Management	191â7
	10. Local Government Finance and Accounting B	1918
	11. Practical Job Placement	1919

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 2	1 000.00
Modules X 9	9 180.00
Grand Total	10 180.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.



Certificate in Education for Development (CED)

AIM

This programme aims to provide students with practical skills to increase their effectiveness as community workers. It will also prepare students as practitioners in aspects of adult education at community level.

OBJECTIVES

This programme is designed to:

- Identify, design and manage community development projects,
- Monitor and evaluate development programmes, select and use participatory methods in training situations, communicate effectively in both written and spoken English.
- Communicate effectively in both written and spoken English.

WHO MAY APPLY?

Community development workers such as District Literacy Organisers, Literacy Promoters, Agricultural Extension Workers, Health Educators, Project Managers and any other non-formal Educators working in government ministries; non-governmental organisations and the private sector.

ADMISSION REQUIREMENTS

- Grade 11/12 certificate (20 points in six subjects)
- E symbol in English
- OR
- Grade 10 certificate (25 points in six subjects)
- E symbol in English
- 3 years relevant working experience

ASSESSMENT

- Two assignments per module.
- Assignments will contribute 50% towards the final mark.
- An admission mark of 50% through assignment marks is required to sit for the examination in each module.
- One 3-hour examination paper per subject (exam mark will contribute 50% towards the final mark).

DURATION OF THE PROGRAMME

This is a one-year distance education study programme and students are supported through online interactions.

PROGRAMME CONTENT

The programme consists of 6 modules and 2 Institutional core modules:

MODULES		CODE
1.	English for General Communication	9901 E
2.	Introduction to Computer	9902 E
Semester 1	3. Development Studies	1710
	4. Theory and Practice of Adult Education	1711
	5. Applied Basic Mathematics 1	1707
Semester 2	6. Applied Basic Mathematics 2	1713
	7. Theory and Practice of Community Development	1714
	8. Project Development and Management	1715

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G of data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by 30 September.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 2	1000.00
Modules X 6	6 120.00
Grand Total	7 120.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.

Certificate in Early Childhood Development (CECD)

AIM

The aim of the Certificate in Early Childhood Development (CECD) Programme is to provide an opportunity and appropriate training for ECD students so that all children in Namibia at pre-school level have access to well-trained staff that offer suitable and appropriate services at ECD centres.

OBJECTIVES

This programme is designed to:

- Improve knowledge and understanding of how to care for children in their developmental stages.
- Provide a safe nurturing and loving environment for the children.
- Use available resources constructively, creatively and effectively.
- Ensure national uniformity of the programme followed at the ECD centres.
- Understand the significance of a child's development.
- Develop a lively, questioning, appreciative and creative intellect in a child.
- Develop a positive self-esteem through social interaction, as well as self-confidence and understanding of the world a child lives in.
- Provide for the child's individual needs and aptitudes.
- Promote and foster the highest moral and ethical values within a child.

WHO MAY APPLY?

Educators in the Industry and members of the general public who meet the admission requirements and would like to pursue a career in this field.

ADMISSION REQUIREMENTS

- Grade 11/12 certificate (20 points in six subjects)
- E symbol in English OR
- Grade 10 certificate (25 points in six subjects)
- E symbol in English
- 3 years relevant working experience

ASSESSMENT

Assessment will be done through Assignments and Examinations.

- Two assignments per module
- Assignments will contribute 50% towards the final mark
- An admission mark of 50% through assignment marks is required to sit for the examination in each module
- One three-hour examination paper per module (exam mark will contribute 50% towards the final mark)
- 1 practicum
- End of semester examinations.

DURATION OF THE PROGRAMME

This is a eighteen month distance education study programme and students are supported through contact sessions.

PROGRAMME CONTENT

The Programme consists of 11 Modules and 2 Institutional core modules:

MODULES		CODE
1.	English for General Communication	9901A
2.	Introduction to Computer	9902A
Semester 1	3. Early Childhood Development within the Namibian Context	2113
	4. The Child and the Educarer	2114
	5. Physical Resources and Information Management	2115
Semester 2	6. Hygiene and Safety	2116
	7. Nutrition and Health Care	2117
	8. Child Development	2118
	9. Practicum A	2119
Semester 3	10. Pedagogy	2110
	11. Learning Areas Part A	2111A
	12. Learning Areas Part B	2111B
	13. Practicum B	2112B

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for data 60G each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 2	1000.00
Modules X 7	3 920.00
Grand Total	4 920.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.

A photograph of two call center workers. In the foreground, a woman with curly hair is wearing a headset and looking down at a laptop. In the background, another woman is also wearing a headset and looking towards the right. The scene is brightly lit with a plain white background.

Diplomas



Diploma in Sign Language Interpreting (DSLII)

AIM & OBJECTIVES

This programme was designed to prepare students to enter the field of sign language interpreting as professionals who can make a significant contribution to the deaf community and in the field of interpreting for the deaf. Through this programme interpreters will understand the communication process and apply the knowledge they have gained through the programme. By training qualified Namibian Sign Language Interpreters, deaf Namibians can be included in society.

Speaking at the first National Workshop on interpreting in the United States, the President of the National Association of the Deaf closed his remarks with these words: Without interpreters, our world would be much narrower than it is. These wonderful people, understanding, and dedicated, are our bridges and our gates to the world of sound, our escape from silence. Through their ears, we communicate with the hearing. Through hearts, we feel the ties of brotherhood even through the invisible wall of silence that sets us apart (Sanderson, 1964). The main aim of the programme is to make the communication experience as complete as possible for both hearing and deaf or hard of hearing people. Interpreters constitute the “voice” of deaf people.

Therefore, the objectives are to:

- prepare professional interpreters who are competent, ethical, and lifelong learners.
- prepare culturally-sensitive interpreters to work in a variety of settings.
- prepare interpreters to work between Namibian Sign Language (NSL) and English knowing that many variables influence language use including gender, ethnicity, social status, education, age, and bilingualism.

WHO SHOULD ENROL FOR THE DIPLOMA PROGRAMME?

If you are a professional that is proficient in Namibian sign language. The following fields of employment would need interpreters although the fields are not exhausted:

- teaching,
- law enforcement,
- sales field,
- medical staff e.g. nurses.
- counselling and
- CODAS (Children of Deaf parents).

ADMISSION REQUIREMENTS

To qualify for the Diploma applicants should the following requirements:

- Be a holder of a Namibia Senior Secondary Certificate Ordinary (NSSCO) level qualification with a minimum of 22 points in five subjects on the Ministry of Education point scale or equivalent with a D symbol in English and be proficient in Namibian Sign Language (any recognised proficiency training in NSL).

HOW IS THE PROGRAMME DELIVERED?

The Diploma in Sign Language Interpreting is a practical programme and therefore cannot be offered as a distance programme but only as a full-time face-to-face programme.



DURATION

The programme will be offered over a period of 2 years, covering 4 semesters.

PROGRAMME CONTENT

The programme consists of seven (7) modules plus two (2) institutional core modules.

MODULES		CODE
1.	English for General Communication (YEAR MODULE)	9901
2.	Introduction to Computer	9902
Year 1 Semester 1 & 2	3. Theory of Sign Language Interpretation A	2901
	4. Namibian Sign Language Acquisition: Language Development A	2902 2903
	5. Namibian Sign Language Linguistics	2904
Year 2 Semester 3	6. Principles of Sign Language Interpreting B	2905
	7. Namibian Sign Language Acquisition: Language Development B	2907 2908
	8. Deaf Culture	
Year 2 Semester 4	9. Sign Language Interpreting (Practical/Attachment)	5007

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by 30 September.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 2	1 000.00
Modules X 7	N\$7 490.00
Grand Total	N\$8 490.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.

Diploma in Education for Development (DED)

AIM

The Diploma in Education for Development aims to provide an opportunity for graduates of the Certificate in Education for Development (CED) to further their studies in the field of community development and related fields.

OBJECTIVES

This programme is designed to:

- Enhance a theoretical understanding of educational practice;
- Develop an understanding of the relationship between education, training and development;
- Enhance practical skills and knowledge of community workers and;
- Provide an opportunity for students to become competent in researching, establishing and sustaining community development.

WHO MAY APPLY?

Anyone who has obtained the Certificate in Education for Development (CED) offered by NAMCOL or UNISA.

ADMISSION REQUIREMENTS

- Grade 11/12 certificate (22 points in 5 modules)
- E symbol in English OR
- NAMCOL or UNISA CED qualification

ASSESSMENT

Assessment will be done through Assignments and Examinations:

- Two assignments per module.
- Assignments will contribute 50% towards the final mark.
- An admission mark of 50% through assignment marks is required to sit for the examination in each module.
- A three-hour examination paper per module (examination mark will contribute 50% towards the final mark).
- Work Attachment.
- Teaching Practice.

DURATION OF THE PROGRAMME

This is a two-year programme and students are supported through contact sessions.

PROGRAMME CONTENT

The Programme consists of 17 modules and 2 Institutional Core Modules:

MODULES		CODE
1.	English for General Communication	9901F
2.	Introduction to Computer	9902F
Semester 1	3. Foundations of Adult Education	2207
	4. Teaching Basic Literacy and Numeracy Skills	2208
	5. Introduction to Community Development	2209
	6. Health Education	2210
Semester 2	7. Introduction to Sustainable Development	2211
	8. Planning and Development of Community and Adult Education Projects	2212
	9. Introduction to Youth Development	2213
Semester 3	10. Gender in Adult Education and Community Development	2214
	11. Youth Development, Family and Society Projects	2215
	12. Income Generation and Entrepreneurial Development	2216
	13. Principles of Research, Monitoring and Evaluation of Programmes	2217
Semester 4	14. Adult Education for Development and Social Change	2218
	15. Management of Community and Adult Education Projects	2219
	16. Environmental and Population Education	2220
	17. Research, Monitoring and Evaluation of Programmes	2221
	18. Teaching Methods of Adult Education (year module)	2222
	19. Work Attachment (year module)	2223

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 2	1 000.00
Modules X 7	8 260.00
Grand Total	9 260.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.

Diploma in

Youth and Community Development (DYCD)

AIM

This qualification aims to create a group of qualified, innovative, committed youth leaders and educators equipped with the professional competencies required for effective youth development work in Namibia. Additionally, it aims to address the critical shortage of trained youth development educators and empower youth to become creators of employment and produce graduates with employability skills to meet the challenges they face.

OBJECTIVES

This programme is designed to:

- equip youth workers with appropriate skills, knowledge and attitudes that would enable them to train other youth in development work;
- prepare youth workers to effectively perform their duties in youth development;
- promote equal opportunities for life-long learning for youth workers and educators;
- provide a firm foundation upon which entrants to the diploma programme can develop questioning, appreciative and creative intellects.

The programme further developed with a level of complexity measured at the diploma level covering knowledge, comprehension, application and analysis. Very little synthesis and evaluation levels are incorporated in some course material.

WHO SHOULD ENROL FOR THE DIPLOMA PROGRAMME?

The Diploma programme is an opportunity for people working with the youth, formally and informally (Churches, NGOs, Local Authorities, Government Ministries and Agents).

ADMISSION REQUIREMENTS

- A Namibia Senior Secondary Certificate Ordinary (NSSCO) level qualification with a minimum of 22 points on the Ministry of Education's point scale in five subjects as well as an E-symbol in English. OR
- Any other relevant and equivalent qualifications at NQF level 5 and/or pre-qualifications from a recognised institution of higher learning.

HOW IS THE PROGRAMME DELIVERED?

This programme is offered via distance mode combined with face-to-face online virtual tutorials. Students have a minimum of 16 hours to meet the tutor-marker per module during the duration of the programme. Students have to attend two compulsory workshops: orientation and examination preparation. These translate into the following approximate equivalent contact hours and, are used in the calculations of module credits:

- 100 notional hours are given per module;
- 5 notional hours to complete an assignment;
- 16 notional hours to attend workshops per module;
- 3 hours for an examination paper which can conclude the total number of hours per module.



PROGRAMME CONTENT

The programme consists of fifteen (19) modules plus two (2) institutional core modules.

MODULES		CODE
1.	English for General Communication	9901H
2.	Introduction to Computer	9902H
Semester 1	3. Commonwealth Values in Youth Development Work	1816
	4. Young People in Society	1817
	5. A-Principles and Practice of Youth in Development – Part A	1818
	6. Working with Youth and their Communities	1819
Semester 2	7. Gender and Development	1820
	8. B-Principles and Practice of Youth in Development – Part B	1821
	9. Youth and Health	1822
	10. Project Planning, Monitoring & Evaluation	1823
Semester 3	11. Management Skills	1824
	12. A-Learning Processes – Part A	1825
	13. Policy Planning and Implementation	1826
	14. Conflict Resolution, Strategies and Skills	1827
	15. Promoting Enterprise and Economic Development	1828
Semester 4	16. Sustainable Development and Environmental Issues	1829
	17. Orphans & Vulnerable Children Programme Management and Policy Development	1830
	18. Psychological Support of Orphans & Vulnerable Children	1831
	19. B-Learning Processes – Part B	1832

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 2	N\$1 000.00
Modules X 8	N\$8 160.00
Grand Total	N\$9 160.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.

Diploma in **Community-Based Work with Children and Youth (DWCY)**

AIM

The purpose of this qualification is to create a group of qualified, innovative, committed community workers, educators equipped with professional competencies required for effective community-based work with children and youth for Namibia and the world at large. Additionally, it aims to address the critical shortage of trained community child and youth care workers.

Furthermore, it aims to empower community workers to become creators of employment, producer of knowledge and produce citizens with employability skills to meet developmental challenges they face.

OBJECTIVES

The main objectives of the programme are to:

- Develop questioning, appreciative and creative intellects;
- Equip community workers with appropriate knowledge, skills, attitude and competencies that would enable them to train other community workers in Psycho-Social Support (PSS);
- Prepare community workers to effectively perform their duties in community work;
- Promote community workers and educators with equal opportunities for lifelong learning;
- Provide a firm foundation upon which entrants to the diploma can proceed to other related Bachelors' in the field.

WHO MAY APPLY?

This programme is open to all qualifying prospective students wishing to advance their career in working with vulnerable groups.

ADMISSION REQUIREMENTS

For the students to be admitted to the DWCY, they must meet the minimum entry requirement of NAMCOL:

- Students should have a:
- Grade 11/12 certificate with 22 points in 5 subjects and an E symbol in English; or
- Certificate in Community-Based Work with Children and Youth offered by NAMCOL.; or
- Any equivalent relevant Level 4 qualification.



PROGRAMME CONTENT

The programme consists of 12 modules. See the table below for names of the modules.

The diploma offered over three years looks as follows:

MODULES	
1. English for General Communication 2. Introduction to Computer	
Semester 1	Personal and Professional Development Child and Youth Rights and Safety Child and Youth Development
Semester 2	Care and Support Community Development Service Learning Project
Semester 3	Communication Skills Entrepreneurship Community Based Psychosocial Support Intervention Strategies Research Methods-year module
Semester 4	Social Services in Developing Countries Leadership and Project Management Research Methods

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.



Degrees



Bachelor of Education in Early Childhood and Junior Primary Education (BECJPE)

AIM

The overarching aim of this programme is to support prospective and upgrading Diploma students to be competent, confident teachers who are able to facilitate the mastery of the school curriculum competencies in all Early Childhood and Junior Primary subjects.

Early Childhood Care, Development and Junior Primary Education lay the foundation for formal Education and thus contribute to building a nation. This phase of learning is recognised internationally as an essential launching block in life. Early childhood and Junior Primary Education forms an integral part of the 'Education for All' agenda since it ensures a more effective transition to and integration in formal education for all Namibian children. The B. Ed ECJPE thus aims to provide aspiring educators and teachers with a solid theoretical background and effective pedagogical skills to build a sound foundation for young Namibians.

OBJECTIVES

The programme is designed to:

- Train student teachers to understand, value and treat young children with respect and value their diversity.
- Expose students to educational practice opportunities to establish theoretical underpinnings and school curriculum expectations.
- Develop effective relevant teaching strategies for all school subjects to promote learning.
- Develop a deep understanding of children and their needs through relevant action research.
- Provide students with theoretical background knowledge on holistic child development, inclusion, counseling and human classroom management skills.

WHO MAY APPLY?

This B.Ed ECJPE qualification will acknowledge former alumni of NAMCOL who have obtained the Diploma in Early Childhood and Pre Primary Education as well as new recruits who wish to obtain an education degree in the Early Childhood and Junior Primary Phase and cannot afford full time studies. The B.Ed ECJPE qualification offers an opportunity to student teachers who have a calling and have a strong desire to serve the nation through teaching young children and helping them achieve a good chance at success.

ADMISSION REQUIREMENTS

- Applicants must have at least 25 points in the five subjects on the NSSCO/AS level, including English with a minimum D Grade OR
- Applicants who are graduates of NAMCOL's Certificate in Early Childhood Development (CECD)
- Applicants who are graduates from the NAMCOL Diploma in Early Childhood and Development (DECPPE) or any other equivalent relevant qualification.

ASSESSMENT

- The assessment process comprises assignments which form continuous assessment over the course of a Semester or year and count as a Continuous Assessment (CA) year/Semester mark, allowing Semester students to qualify for an examination if they have at least 50%.
- Some modules will be based on practical work (photographed or done during compulsory tutorial sessions) plus assignments only, such as Educational Practice and Integrated Arts while other modules will have a final examination paper written.
- First Aid will be certified separately.
- Lecturers are expected to provide guiding and informative feedback on assignments. Assignments and examination papers will be moderated as well as a selection of the marked scripts.

DURATION OF THE PROGRAMME

This is a four-year programme and students are supported through contact sessions.

PROGRAMME CONTENT

The programme consists of 43 modules. See the table below for names of the modules. The B. Ed Degree offered over four years looks as follows:

MODULES		
YEAR 1	<ol style="list-style-type: none">1. Religious and Moral Education2. English Language Competence I3. Basic Mathematics for ECD/Junior Primary Educators I4. Introduction to Computers5. Integrated Creative and Visual Arts6. Integrated Environmental Awareness ECD	<ol style="list-style-type: none">7. English Language Competence II (Independent User)8. Professional and Educational Orientation9. Basic Math for ECD/Junior Primary Educators II10. Introduction Computers11. Integrated Music and Drama Development12. Integrated Environmental Education JPE
YEAR 2	<ol style="list-style-type: none">13. Theories of Learning in Early Childhood and Junior Primary Education (Western and African perspective)14. Pre-Numeracy Development (ECD)15. Pre-Literacy and Language Development (ECD)16. Physical Development and Motor Skills17. English as Second Language18. Namibian Language as Medium of Instruction (Mother Tongue)19. Educational practice 1A	<ol style="list-style-type: none">20. Mathematics & Numeracy Education (Grade 1-3)21. Literacy & Language Education (Grade 1-3)22. Physical Development and Motor Skills (Grade 1-3)23. English as Second Language24. Namibian Language as Medium of Instruction (mother tongue)25. Educational practice 1B

Bachelor of Education in Early Childhood and Junior Primary Education (BECJPE)

YEAR 3	26. Holistic Child Development Milestones and Needs	31. Reading and Writing intervention
	27. Inclusive Education for Child Development and Learning Challenges	32. Curriculum Development and Science of Teaching
	28. Numeracy Intervention	33. History, Policies and Standards in ECE
	29. English Language Competence III (Professional User)	34. Project-Based Learning
	30. Project Based Learning	35. Educational Practice II
YEAR 4	36. Educational Research Methodology	41. Guidance and Counselling of Young Children
	37. Guidance and Counseling of young children	42. Educational Management II
	38. Educational Leadership and Management I	43. Research Project
	39. First Aid	
	40. Educational Practice III	

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 1	N\$500.00
Modules X 10	N\$13 000.00
Grand Total	N\$13 500.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.



Bachelor of Arts in Youth and Community Development (BA:YCD)

AIM

The aim of the Bachelor of Arts in Youth and Community Development is to create qualified, innovative, committed professional and community equipped with professional competencies required for effective youth and community development work in Namibia and the world at large.

OBJECTIVES

- This programme is designed to:
- Introduce the discipline of Youth and Community Development;
- Uptake highly interested individuals to develop their competencies within the vast youth development field;
- Develop effective and reflective youth development practitioners capable of applying theory to practice when working with youth;
- Equip students with knowledge, attitudes, and skills and prepare them for work at management level.

WHO MAY APPLY?

- Practitioners or Professionals working with youth including:
- Civil Servants;
- Community Development Practitioners;
- Youth Workers; and
- Interested individuals seeking competency at degree level in youth and community development work.

ADMISSION REQUIREMENTS:

- Grade 11/12 certificate with 25 points (in five subjects)
- E symbol in English **OR**
- Anyone who has obtained the Diploma in Youth Development (DYD) at NAMCOL or Any other equivalent qualification

ASSESSMENT

- Two assignments per module.
- Assignments will contribute 50% towards the final mark.
- An admission mark of 50% through assignment marks is required to sit for the examination in each module.
- One three-hour examination paper per module.
- End of semester examination.

DURATION OF THE PROGRAMME:

Three-year programme supported by face-to-face sessions

PROGRAMME CONTENT:

The programme consists of 26 modules, which include 2 Institutional Core Modules + 1 Research Project as listed:

MODULES		CODE
1. English for General Communication		9901B
2. Introduction to Computer		9902B
YEAR 1 SEMESTER 1	3. Learning Processes - Part A	3101
	4. Introduction to Theory and Practice of	3102
	5. Introduction to Sociology	3103
	6. Management and Leadership Skills for Youth Work	3104
YEAR 1 SEMESTER 2	7. Working with Youth in Community and Organisational Settings	3105
	8. Youth Health Safety and Well-being	3106
	9. Contemporary Issues in Youth Development	3107
	10. Personal and Professional Development	3108
	11. *Learning Processes - PART B	3109
YEAR 2 SEMESTER 1	12. Youth Governance, Transparency and Participation	3110
	13. Youth and Society A	3111
	14. English for Academic Purposes	3112
	15. Youth and Sustainable Development	3113
	16. Youth Entrepreneurship and Innovation	3114
	YEAR 2 SEMESTER 2	17. Developmental Psychology
18. Youth Advocacy: Principles and Tools		3116
19. Youth Advocacy: ICTs in Youth Work		3117
20. Youth Development Work: Networks, Partnerships and Resources		3118
21. Introduction to Social Research -PART A		3119
YEAR 3 SEMESTER 1	22. Supporting Youth in Grief and Trauma	3120
	23. Peace, Conflict Resolution and Mediation	3121
	24. Strategic Planning and Programme Management	3122
YEAR 3 SEMESTER 2	25. Introduction to Social Reserch - PART B (YEAR MODULE)	3123
	26. Work Integrated Learning	3124

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 2	1 000.00
Modules X 9	16 380.00
Grand Total	17 380..00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.

Bachelor of Business and Entrepreneurship (BBE)

AIM

The BBE programme aims to produce business leaders and entrepreneurs who are visionary, realistic, and driven to develop innovative business ventures. Moreover, the programme seeks to address the critical number of youth unemployment by imparting in them some practical business and entrepreneurial skills that are essential stimulants for self-employment and job creation. The programme further aims to result in a more robust economy as more businesses can be opened up when entrepreneurial students graduate, thus creating start-up businesses.

OBJECTIVES

The specific objectives of the programme are to enable future entrepreneurs to:

- pursue their business ideas;
- promote innovation and creativity;
- create employment;
- earn stable incomes;
- build the spirit of self-reliance;
- seek for business and entrepreneurial opportunities;
- develop global business and entrepreneurial consultative skills that make partnerships essential; and
- start a successful business

WHO MAY APPLY?

There are four principal audiences for the BBE programme:

- school leavers who are seeking academic qualifications for employment and self-employment;
- mid-career professionals who wish to change and enhance their current career status and become entrepreneurs;
- NAMCOL future entrepreneurs from the Certificate and Diploma in Business and Entrepreneurship; and
- Self-taught entrepreneurs who seek a formal qualification.

ADMISSION REQUIREMENTS:

Admission criteria ensure that future entrepreneurs who get admission to the programme possess the ability to cope with the programme's demands. Therefore, to be admitted into the Bachelor of Business and Entrepreneurship programme, future entrepreneurs should have:

- NSSCO or NSSCAS Certificates with a minimum of 25 points in five subjects and at least an D-Symbol in English OR
- NAMCOL level 5 Certificate/Diploma Level 6 in Business and Entrepreneurship OR
- Any other relevant and equivalent qualification at NQF level 6, and/or pre-qualifications from a recognised institution of higher learning.

ASSESSMENT

The assessment of a student's performance will be based on four components:

- Continuous assessment;
- Written examination;
- Tangible business idea (Prototype); and
- Portfolio assessment for work-integrated learning (WIL).

DURATION OF THE PROGRAMME:

The duration of the programme delivery is three years. Each year will have two semesters, adding up to six semesters. The maximum period to complete the programme is six years. This programme is offered via the blended mode (combination of online virtual and face to face tutorials).

PROGRAMME CONTENT:

The programme consists 26 of modules.

The BBE degree offered over three years looks as follows:

MODULES	
	1. English for General Communication 2. Introduction to Computer
YEAR 1 SEMESTER 1	3. English for General Communication 4. Introduction to Computers 5. Introduction to Entrepreneurship 6. Introduction to Business Accounting 7. Principles of Marketing
YEAR 1 SEMESTER 2	8. Business Communication 9. Introduction to Business Accounting 10. Human Resources Management 11. Designing Thinking Intervention Process 12. Prototype Process Design 1
YEAR 2 SEMESTER 1	13. Business Information Systems 14. Risk Management 15. Principles of Management 16. Management Accounting
YEAR 2 SEMESTER 2	17. Business Environment 18. Management Accounting 19. Enterprise Mentoring, Coaching and Consulting 20. Prototype Process Design 2
YEAR 3 SEMESTER 1	21. Supporting Youth in Grief and Trauma 22. Peace, Conflict Resolution and Mediation 23. Strategic Planning and Programme Management
YEAR 3 SEMESTER 2	24. Introduction to Social Research - PART B (YEAR MODULE) 25. Work Integrated Learning

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

TYPE OF FEE	AMOUNT
Institutional Core Modules X 2	1 000.00
Modules X 9	16 380.00
Grand Total	17 380.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.

Postgraduate Diploma

A woman with dark hair pulled back, wearing a light-colored blazer over a white collared shirt and a headset with a microphone, is looking off to the side with a thoughtful expression. She is holding a blue pen in her hands. The background is a blurred office environment with a whiteboard containing various diagrams and charts, and a bookshelf with several books. A green plant is visible in the foreground, partially obscuring the bottom right corner.





Postgraduate
**Diploma in
Open School
Operations and Management**
(PDOSOM)

AIM

This graduate programme will prepare administrators, support staff and faculty to effectively plan and manage the day to day operations of an Open School using a variety of delivery technologies and pedagogical methods.

OBJECTIVES

- Upon completion of the Open School Operations and Management Graduate Programme, participants will be able to:
- Examine the historical development of the ODL approach and its philosophical and theoretical underpinnings.
- Examine the foundations and best practices of ODL and the Open School methods.
- Design and develop ODL learning materials using a variety of sources including OER.
- Deliver ODL modules to Open School learners.
- Employ a wide variety of media/ICT technologies and social media tools needed to support Open School learners.
- Support and manage an Open School environment, faculty and support staff.
- Create policies and guidelines to govern Open School systems.
- Demonstrate the habits of reflective practice as part of a process of continuing professional development.

WHO MAY APPLY?

- The target audience for this programme are professionals engaged in the day to day operations and management of Open Schools throughout the developing world. This can include, but is not limited to:
- ODL Programme Coordinators.
- Academic Facilitators/Instructors.
- Open School Administrators/Managers.
- Student Support Personnel.
- Curriculum/Instructional Designers.
- ODL Technology Support Personnel.
- ODL Tutors/Mentors.
- ODL Programme Evaluators.
- Ministry professionals guiding the implementation and management of Open School policies and regulations.
- Consultants supporting Open School/ODL clients.

ADMISSION REQUIREMENTS

- Any relevant ODEL recognised qualification at level 7 OR
- Open Distance Learning (ODL) practitioners with a level 6 qualification plus 3 years relevant experience.

DURATION OF THE PROGRAMME

This is a 2 year distance education study programme.

PROGRAMME CONTENT

The Programme consists of 7 Institutional core modules:

MODULES	CODE
Year 1	1. Foundations, History and Evolution of ODL and Open Schooling 2801 2802
	2. Open Schools Systems and Models
	3. OER Design, Development and Publication. 2803
	4. Module Delivery and Student Management 2804
Year 2	5. Student and Facility Support in Open Schools 2805
	6. Open School Management 2806
	7. Major Project (begins in semester 2) 2807

FEE STRUCTURE FOR 2024

SEMESTER 1

Registration fee is N\$2690.00, which should be paid upon registration, the remaining amount should be settled by May 31. The once-off 690.00 data fee is charged with registration for 60G data each month for the whole year.

SEMESTER 2

Registration fee is N\$2000.00, which should be paid upon registration, the remaining amount should be settled by September 30.

TYPE OF FEE	AMOUNT
Modules X 4	7 280.00
Grand Total	7 280.00

NOTE:

The fees are only applicable to year one of the studies and they are subject to change.

Master of Arts in Youth and Community Development

(MAYCD)

AIM

The Namibian youth development industry is expanding and is receiving priority support from the government and international entities. However, Namibia faces a number of youth development challenges, and such challenges require interventions of qualified and skilled youth development personnel. The demand for qualified personnel is particularly high in the government sectors (Ministries and Departments of Gender, Youth, Health, etc.), community-based organisations (Churches, NGOs, CBOs, etc.). The programme will aid most government and non-governmental projects in new areas, while building and strengthening the assets of young people, and emphasising the strengths, abilities and potential of youth. Hence, the NAMCOL is introducing a specialised qualification at Master programme pitched at NQF level 9 to contribute to increased educational attainment at the stated level.

This programme aims to develop qualified Youth and Community workers who can demonstrate skills for employment and future learning and have attributes valued by employers within the specific youth and community work workforce and wider related settings; this includes the ability to undertake primary research and evaluation into areas of professional practice, using a wide range of approaches and evidence.

OBJECTIVES

The overall objective of the programme is therefore to develop qualified workers who can demonstrate skills for employment and future learning and, have attributes valued by employers within the specific youth and community work workforce and wider related settings; this includes the ability to undertake primary research and evaluation into areas of professional practice, using a wide range of approaches and evidence.

Therefore, the programme is designed to:

- equip students with a sophisticated understanding of the place of social sciences in the professional and applied contexts of youth and community development practices;
- develop questioning, creative intellectuals with competencies to assess and evaluate evolving models of practice and synergies in youth and community work;
- produce youth and community workers with employable knowledge, skills, and values that reflect best and innovative practices in complex situations;
- produce experts capable of promoting youth and community development and advance monitoring and evaluation research in the area; and
- build professional capacity particularly for the Namibian economy, since there are limited qualified professionals in the field of youth and community development in the country.

WHO SHOULD ENROL FOR THE MASTER PROGRAMME?

The Master programme is an opportunity for graduates of the Bachelor of Arts in Youth and Community Development. Prospective students who wish to work or working youth and communities in Namibia and Africa and have attained qualification at NQF level 7 can enroll for this qualification.

ADMISSION REQUIREMENTS

- A candidate must have a Bachelor of Arts in Youth and Community Development qualification or an equivalent qualification from NAMCOL in a related field or any other recognised institution of higher learning.
- Any level 8 qualification plus at least two years' experience in Youth and Community Development.

PLEASE NOTE:

- All applications will be reviewed and shortlisted by NAMCOL Admission Committee;
- Prospective students may be interviewed by NAMCOL Admission Committee should be deemed necessary (e.g. proficiency in English test);
- Applicants should note that submission of an application does not necessarily ensure admission.

HOW IS THE PROGRAMME DELIVERED?

The programme is offered via self-directed learning mode with interactive online facilitations. This means the programme will be offered through course work, discussion group/seminars and thesis. NAMCOL has a Moodle Platform which has the following components:

- developing platform for content development and online assessment;
- facilitation i.e. allows for live discussions, announcements and forums set-up;
- easy integration with other meeting platforms e.g. Zoom, Meet-me etc.;
- data analytic tool e.g. student readiness to partake in the programme (pre-survey) and, post-survey; and
- tool to avoid plagiarism, etc.

Students will have a minimum of 20 hours to interact with the facilitators per module during the duration of the programme. He/she will further have a minimum of 160 contact hours with the research supervisor. Online workshops are compulsory. This will translate into the following approximately equivalent contact hours and, are used in the calculation of module credits:

- 300 hours are given per module;
- 600 hours for research communications, writing and presentation; and
- 4 hours to attend two compulsory workshops online.

MODULES	
Year 1 Semester 1	1. Critical Perspective in Youth Work and Community Development 2. Promoting Inclusive Practice 3. Personal and Professional Development 4. Contemporary Approaches to Management, Leadership and Enterprise
Year 1 Semester 2	5. Monitoring and Evaluation Social: Research Practices 6. Principles of Designing, Planning and Implementing Youth and Community Development Project/Programme 7. Fundamentals of Monitoring and Evaluation: Substantive Placement
Year 2	8. Thesis

DURATION

The duration of the programme will be a 2 year fixed enrolment period and completion set at 3 years.

Tertiary Programmes

For further information, please contact:



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