



# TVET APPLICATION FORM



Passport  
Photo

YEAR: 2024 (JANUARY INTAKE)

## INSTRUCTIONS FOR THE COMPLETION OF THE FORM

1. Complete the form in BLOCK LETTERS with black ink.
2. This application must be accompanied by certified copies of birth certificate or identity card, relevant academic certificates, latest school results and proof of payment.
3. A non-refundable application fee of N\$150.00 must accompany the application form.
4. Payments can only be done via postal order or bank deposit (please attach proof of payment).
5. Please do not send cash if posting.
6. Incomplete applications will NOT be considered.
7. The forms must be submitted at NAMCOL centres or via email at Nelumbu@namcol.edu.na or posted before 2 February 2024.
8. Hand delivered applications should be submitted before or on 2 February 2024 @ 12:00.
9. Successful candidates will be notified via our SMS line.
10. Late application will NOT be accepted.

## PERSONAL DETAILS

Title (tick)	Mr	Mrs	Ms	Other:
Surname:			First Name (s):	
Student No:			CRN No:	
ID/Passport no/DoB			Cell No:	
Gender (tick)	M	F	Highest Qualification:	
Email Address:			Nationality:	
Postal Address:				
Village/Town/City:				
Physical Address:				
If not a Namibian citizen, please provide the following details				
Country of Origin		Passport No:	Expiry Date	
Type of Permit		Permit No:	Expiry Date	

## EMERGENCY CONTACT / PARENT / LEGAL GUARDIAN

NAME			
ADDRESS		TOWN	
Work No:		Cell No:	
Relationship			

## Career Choice

CHOOSE IN ORDER OF PREFERENCE. TICK THE APPROPRIATE BOX FOR LEVEL AND CHOICE.

Trade	Level				Choice			
	1	2	3	4	First	Second	Third	Fourth
Occupational Health and Safety				4				
Welding and Metal Fabrication		2		4				
Plumbing and Pipefitting	1							
Office Administration Jetu Jama				4				
Office Administration Otjiwarongo			3	4				
Office Administration Rundu			3	4				
Office Administration Ongwediva			3	4				

REGION: TICK (X) THE APPROPRIATE REGION OF ORIGIN BELOW:

Khomas		Hardap		Kunene		Kavango West		//Karas		Erongo		Kavango East	
Oshikoto		Oshana		Omusati		Omaheke		Zambezi		Ohangwena		Otjozondjupa	

## ACADEMIC QUALIFICATION

Institution	Certificate obtained	Year

## EXPERIENCE IN RELATED FIELD OF WORK

Position	Employer	Employer's Address	Contact Details

Personal protective equipment size			
Overall size		Safety boot sizes	

**NAMCOL Banking details:**

Account name: NAMCOL  
 Bank Name: Bank Windhoek  
 Account Number: 114 114 3121  
 Branch: 482972

**NAMCOL Postal Address:**

Private Bag 15008  
 Katutura  
 Windhoek  
 Namibia

**(Please complete applicant information on the deposit slip and attach proof of payment)**

I understand that completion of this form does not necessarily mean automatic acceptance into the training programme applied for. I further acknowledge that if accepted into a training programme, I will sign the Trainee's Code of Conduct agreeing to abide by the Training Centre's Rules and Regulations.

**Declaration**

I confirm that the information I have given is correct to the best of my knowledge and all supporting documents are genuine.	
Applicant's Signature	
Date:	
Signature of Guardian (if under the age of 18):	

**Office Use:**

Included all required supporting documents	
Completed application form	
Accept first choice	
Accept second choice	
Rejected	