PASSPORT PHOTO

NAMCOL

Tertiary Programmes
APPLICATION FORM
CERTIFICATE IN DESIGNING AND DEVELOPING ONLINE ASSESSMENTS

COURSE FEE:	N$ 1500

TP

INSTRUCTIONS FOR THE COMPLETION OF THE FORM

1. This form should be completed by prospective applicants who do not meet the minimum admission requirements by qualification, but who obtained their skills and experiences through formal or informal learning.
2. Complete the form in **BLOCK LETTERS** with black ink.
3. This application must be accompanied by certified copies of birth certificate or identity card, relevant academic certificates, latest school results and a testimonial letter for work experience.
4. Payments can only be done through direct bank deposit (please attach proof of payment).
5. Please do not send cash.
6. Incomplete applications will **NOT** be considered.
7. The forms must be submitted at NAMCOL centres or posted before **26 July 2024.**
8. Successful candidates will be notified via email.
9. Late application will NOT be accepted.

APPLICANT PARTICULARS

Title (tick)	Mr	Mrs	Ms	Other:
Surname:		First Name (s):		
Student No:		ID/Passport no/DoB		
Nationality		Cell No:		
Gender (tick)	MALE	FEMALE	Highest Qualification:	
Email Address: (Compulsory)		Nationality:		
Postal Address:		Disability if yes please specify:		
Village/Town/City:				
Physical Address:				

If not a Namibian citizen, please provide the following details			
Country of Origin		Passport No:	Expiry Date
Type of Permit		Permit No:	Expiry Date

EMERGENCY CONTACT / PARENT / LEGAL GUARDIAN

NAME			
ADDRESS		Town	
Work No:		Cell No:	
Relationship			

REGION: CROSS (X) THE APPROPRIATE REGION OF ORIGIN BELOW.

KHOMAS		HARDAP		KUNENE		KAVANGO WEST		ERONGO		KAVANGO EAST		ZAMBEZI	
OSHIKOTO		OSHANA		OMUSATI		OMAHEKE		OHANGWENA		OTJOZONDJUPA		KARAS	

SCHOOL LEAVING PARTICULARS

Last Secondary Attended:	
Town of the school	Region of the school
Highest Grade passed	
Date of the Examination for the highest grade	
Examination Body (Cape, IGCSE, DNEA)	

NOTE: A CERTIFIED COPY OF YOUR CERTIFICATE SHOULD ACCOMPANY THIS APPLICATION.

SUBJECT (BEST SIX SUBJECTS PASSED) e.g. English 2nd Language	LEVEL e.g. NSSC	SYMBOL e.g. C
1.		
2.		
3.		
4.		
5.		
6.		

LEVELS

ON = NSSC   AL = A LEVEL   NH = NSSCH   OL = O LEVEL

IG = IGCSE   HG = HIGHER GRADE   SG = STANDARD GRADE LG = LOWER GRADE

POST SCHOOL ACADEMIC QUALIFICATION:
NOTE: SUBMIT A FULL RECORD ISSUED BY THE INSTITUTION

NAME OF THE PROGRAMME (E.G. BA)	FROM YEAR	TO YEAR	NAME OF UNIVERSITY/COLLEGE

EMPLOYMENT HISTORY

POSITION	INSTITUTION	EMPLOYER'S ADDRESS	CONTACT DETAILS	Period of Employement

ICT COMPETENCY
GIVE HONEST RESPONSE BECAUSE THIS IS NOT A CRITERIA FOR ADMISSION

WHAT IS YOUR LEVEL OF ICT COMPETENCY	ADVANCE	INTERMEDIATE	BEGINNER

ARE YOU WILLING TO STUDY ONLINE	YES	NO

DO YOU HAVE ACCESS TO INTERNET	YES	NO

DECLARATION

I agree to abide by all existing and futher rules and/or regulations of NAMCOL.

Applicant's signature:_____ Date:_____

NB: ATTACH ALL CERTIFIED COPIES OF QUALIFICATIONS, IDENTIFICATION DOCUMENTS, WORK EXPERIENCE (E.G. TESTIMONIAL LETTERS, PROOF OF PAYMENT OF APPLICATION FEE AND YOUR PASSPORT PHOTO).

Deposit the application fees into this account:　　NAMCOL
Account number: 1141143101
Bank Windhoek
Katutura Branch
*No Postal Orders will be accepted.

FOR OFFICIAL USE:

INCLUDED ALL REQUIRED SUPPORTING DOCUMENTS	
COMPLETED APPLICATION FORM	
APPROVED	
REJECTED	
NAME OF NAMCOL OFFICIAL	
SIGNATURE	
DATE	