



TVET APPLICATION FORM



Passport
Photo

YEAR: 2024 (MID-YEAR INTAKE)

INSTRUCTIONS FOR THE COMPLETION OF THE FORM

1. Complete the form in BLOCK LETTERS with black ink.
2. This application must be accompanied by certified copies of birth certificate or identity card, relevant academic certificates, latest school results and proof of payment.
3. A non-refundable application fee of N\$150.00 must accompany the application form.
4. Payments can only be done via postal order or bank deposit (please attach proof of payment).
5. Please do not send cash if posting.
6. Incomplete applications will NOT be considered.
7. The forms must be submitted at NAMCOL centres.
8. Hand delivered applications should be submitted before or on 19 July 2024 @ 12:00.
9. Successful candidates will be notified via our SMS line.
10. Late application will NOT be accepted.

PERSONAL DETAILS

Title (tick)	Mr	Mrs	Ms	Other:
Surname:			First Name (s):	
Student No:			CRN No:	
ID/Passport no/DoB			Cell No:	
Gender (tick)	M	F	Highest Qualification:	
Email Address:			Nationality:	
Postal Address:				
Village/Town/City:				
Physical Address:				
If not a Namibian citizen, please provide the following details				
Country of Origin		Passport No:	Expiry Date	
Type of Permit		Permit No:	Expiry Date	

EMERGENCY CONTACT / PARENT / LEGAL GUARDIAN

NAME			
ADDRESS		TOWN	
Work No:		Cell No:	
Relationship			

Career Choice

CHOOSE IN ORDER OF PREFERENCE. TICK THE APPROPRIATE BOX FOR LEVEL AND CHOICE.

TRADE	LEVEL
Office Administration Jetu Jama	3
Office Administration Otjiwarongo	3
Office Administration Rundu	3
Office Administration Ongwediva	3

REGION: TICK (X) THE APPROPRIATE REGION OF ORIGIN BELOW:

Khomas	Hardap	Kunene	Kavango West	//Karas	Erongo	Kavango East
Oshikoto	Oshana	Omusati	Omaheke	Zambezi	Ohangwena	Otjozondjupa

ACADEMIC QUALIFICATION

Institution	Certificate obtained	Year

EXPERIENCE IN RELATED FIELD OF WORK

Position	Employer	Employer's Address	Contact Details

Personal protective equipment size

Overall size		Safety boot sizes	
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NAMCOL Banking details:

Account name: NAMCOL
 Bank Name: Bank Windhoek
 Account Number: 114 114 3121
 Branch: 482972

NAMCOL Postal Address:

Private Bag 15008
 Katutura
 Windhoek
 Namibia

(Please complete applicant information on the deposit slip and attach proof of payment)

I understand that completion of this form does not necessarily mean automatic acceptance into the training programme applied for. I further acknowledge that if accepted into a training programme, I will sign the Trainee's Code of Conduct agreeing to abide by the Training Centre's Rules and Regulations.

Declaration

I confirm that the information I have given is correct to the best of my knowledge and all supporting documents are genuine.	
Applicant's Signature	
Date:	
Signature of Guardian (if under the age of 18):	

Office Use:

Included all required supporting documents	
Completed application form	
Accept first choice	
Accept second choice	
Rejected	