Annual Procurement Plan

Name of Public Entity: NAMIBIAN COLLEGE OF OPEN LEARNING (NAMCOL).

Financial Period: 2025/2026

Name of Public Entity: NAMCOL

Financial Period: 2025/2026

KINDLY REFER TO THE POP-UP COMMENT UNDER EACH HEADING AND GUIDING NOTES FOR HINTS ON HOW THIS TEMPLATE SHOULD BE POPULATED

Procurement No. (e.g. 1,2,3…)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
				CEO'S OFFICE				
1.	Provision of Catering Services for NAMCOL Head Office	Various	NCS	YES	ONB/RFQ	328,000	04/25 - 03/26	Section 27 (4)(b) and (c)
2.	CMD Retreat (40 people)	1	NCS	Yes	ONB	50,000	07/25	N/A
3.	Provision of Office Furniture	1	G	Yes	ONB	25,000	07/25	N/A
4.	SOE's Games Catering & Travelling Cost	1	NCS	YES	RFQ	310,000	05/25	Section 27 (4)(b) and (c)
5.	Hiring of an IT Auditor	1	SC	YES	RP	100,000	07/2025	Section 27 (4)(b) and (c)
6.	Designing and Editing of Annual Reports	1	NCS	YES	RFQ	75,000	04/25 - 03/26	N/A
7.	Printing and Delivery of Annual Reports	1	NCS	YES	RFQ	60,000	04/25 - 03/26	N/A
8.	Subscriptions Fees for ICDE	1	NCS	YES	RFQ	30,000	06/2025	Section 27 (4)(b) and (c)
9.	Provision of Legal Services	1	NCS	YES	ONB	300,000	04/25 - 03/26	N/A
10.	Team Building Indaba	Various	NCS	YES	ONB	100,000	04/25 - 03/26	N/A
11.	Provision of Professional Services	Various	SC	Yes	RP	1,000,000	04/25 -03/26	N/A
12.	Whistleblowing Hotline Services	1	NCS	YES	RP	120,000	06/25	Section 27 (4)(b) and (c)
13.	Procurement Training for Internal Committees	Various	SC	YES	PP	350,000	05/25	Section 27 (4)(b) and (c)
14.	Hiring of a Risk Assessment Consultant	1	NCS	YES	RP	100,000	07/25	Section 27 (4)(b) and (c)
15.	Appointment of a Project Manager on NAMCOL Transformation into NOU	1	SC	YES	DP	200,000	05/25	Section 27 (4)(b) and (c)
16.	Applications for Expansion of Accreditation of Scope NQA/NTA	Various	NCS	Yes	DP	16,000	07/25	N/A
17.	Purchasing of Promotional Items for Quality Assurance Day	Various	NCS	Yes	RFQ	30,000	07/25	Section 27 (4)(b) and (c)
18.	Article Publishing Fees (4)	Various	NCS	Yes	RFQ	25,000	07/25	Section 27 (4)(b) and (c)
19.	Research Expenses – Documents Editing	Various	SC	Yes	RFQ	35,000	07/25	Section 27 (4)(b) and (c)
20.	Market Research/Analysis	1	SC	Yes	RP	249,000	08/25	Section 27 (4)(b) and (c)
21.	Procurement of Air Tickets - QAMS and Strategic Management Benchmark @ ODL Institutions (2)	Various	NCS	Yes	ONB	60,000	08/25	N/A
22.	Procurement of Intergraded Strategic Business Plan Consultant	1	SC	YES	RP	420,000	05/25	Section 27 (4)(b) and (c)
23.	Procurement of a consultant to review Internal Audit (IA) charter	1	SC	YES	RP	100,000	12/2025	Section 27 (4)(b) and (c)
				CENTRAL REGION				
24.	Painting of the Otjiwarongo Regional Office	1	W	Yes	ONB	250,000	07/25	N/A
25.	Building a double garage at Walvisbay Campus for the NAMCOL car	1	W	Yes	ONB	150,000	07/25	N/A
26.	Furniture and lab equipment for Walvisbay Campus	1	G	Yes	ONB	500,000	07/25	N/A

27.	Provision of Cleaning Services at Walvisbay Campus	1	NCS	Yes	ONB	1,500,000	07/25	N/A
28.	Provision of Security Services at Walvisbay Campus and Otjiwarongo Campuses	1	NCS	Yes	ONB	1,500,000	07/25	N/A
29.	Provision of municipal services for the removal of sand accumulating against the boundary wall	1	W	Yes	ONB	25000,00	07/25	N/A
30.	Network Maintenance at Otjiwarongo Campus	1	W	Yes	ONB	500,000	07/25	N/A
31.	Maintenance and reparation of the ceilings and leaking roofs at Otjiwarongo Campus	1	W	Yes	ONB	400,000	07/25	N/A
32.	Servicing of Fire Extinguishers and Fire Detective System	1	G	Yes	ONB	25,000	08/25	N/A
33.	Purchasing of Resources Centre Books (TP & SE)	1	G	Yes	RFQ	20,000	08/25	Section 27 (4)(b) and (c)
34.	Upgrading the alarms system at Otjiwarongo Campus	1	NCS	Yes	RFQ	50,000	08/25	Section 27 (4)(b) and (c)
35.	Transport of Enrolment Materials to Erongo Region SRO (1)	1	NCS	Yes	RFQ	60,000	07/25	Section 27 (4)(b) and (c)
36.	Regional Teambuilding & Year-end function	1	NCS	Yes	RFQ	20,000	07/25	Section 27 (4)(b) and (c)
37.	Servicing and Maintenance of Pool Vehicles	1	DP	Yes	RFQ	60,000	07/25	Section 27 (4)(b) and (c)
38.	Subject-Specific Training for Tutors	1	NCS	Yes	RFQ	20,000	03/26	Section 27 (4)(b) and (c)
39.	Back Office Enrolment Training for Walvis Bay and Otjiwarongo	1	NCS	Yes	RFQ	20,000	10/25	Section 27 (4)(b) and (c)
40.	Training for Manual Enrolment for Walvis Bay and Otjiwarongo	1	NCS	Yes	RFQ	20,000	10/25	Section 27 (4)(b) and (c)
41.	Renting of Garage for Walvis Pool Vehicle	1	NCS	Yes	RFQ	24,000	07/25	Section 27 (4)(b) and (c)
42.	Servicing of and replacing of damaged alarm system components	1	G	Yes	RFQ	60,000	07/25	Section 27 (4)(b) and (c)
43.	Centre Expenses for Block Tuition Centres	1	G	Yes	RFQ	200,000	07/25	Section 27 (4)(b) and (c)
44.	Emerald Subscription Contribution	1	NCS	Yes	RFQ	20,000	07/25	Section 27 (4)(b) and (c)
45.	Consumables for computer labs	1	G	Yes	ONB	270,000	07/25	N/A
46.	Repair of items (general maintenance at the Regional and Sub-Regional Offices)	1	W	Yes	ONB	200,000	07/25	N/A
47.	Purchasing and Installation of Blinds for Offices and Classrooms at Regional Office	1	G	Yes	RFQ	20,000	08/25	Section 27 (4)(b) and (c)
48.	Supply and Delivery of Office Stationery cartridges / toners for office and block tuition	Various	G	Yes	RFQ	100,000	07/25 - 08/25	Section 27 (4)(b) and (c)
49.	Supply and Delivery of Photocopy Papers& for office & block tuitions (160 Boxes)	Various	G	Yes	RFQ	70,198	07/25	Section 27 (4)(b) and (c)
50.	Supply and Delivery of Office Cleaning Materials (Regional Office, block tuition & Walvis Bay Sub-Regional Office)	Various	G	Yes	RFQ	40,000	07/25- 08/25	Section 27 (4)(b) and (c)
				MARKETING				
51.	Production of Videos for Billboard and Social Media (10)	Various	NCS	Yes	RFQ	60,000	07/25	Section 27 (4)(b) and (c)
52.	Advertisements for Print (Papers), Magazines, etc (15)	Various	G	Yes	ONB	250,000	04/25	N/A
53.	Attendance Fees for Shows and Fairs (12)	Various	NCS	Yes	DP	120,000	06/25	Sole Supplier
54.	Radio and TV Talks for Programmes and Services (6)	Various	NCS	Yes	RFQ	120,000	5/25	Section 27 (4)(b) and (c)
55.	Videography Equipment	1	G	Yes	ONB	60,000	5/25	N/A
56.	Marketing Retreat	1	G	Yes	RFQ	16,000	7/25	Section 27 (4)(b) and (c)
57.	Procurement of Roll-ups and Regional Stalls 3x3 (4)	Various	G	Yes	ONB	150,000	6/25	N/A
58.	Procurement of Promotional items for NAMCOL 25/26	Various	G	Yes	ONB	475,000	5/25 - 03/26	N/A
				INFORMATION COMMUNICATION AND TECHNOLOGY (ICT)				
59.	Procurement of Supply, Install and Maintenance of the Integrated Student Information Management System	1	G	Yes	ONB	6,000,000	05/25	N/A
60.	Supply and Delivery of ICT Equipment's	Various	G	Yes	RFQ	1,00,000	07/25	Section 27 (4)(b) and (c)

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61.	Supply and Delivery of additional ICT equipment	Various	G	Yes	RFQ	250,000	07/25	Section 27 (4)(b) and (c)
62.	Supply and Delivery of ICT maintenance equipment's	Various	G	Yes	RFQ	200,000	06/25	Section 27 (4)(b) and (c)
63.	Renewal of MathMagic Professional license	1	G	Yes	ONB	60,000	06/25	N/A
64.	Renewal of Redhat Enterprise license (4)	Various	G	Yes	ONB	50,000	08/25	N/A
65.	Renewal of Acrobat – InDesign and Expro license (8)	Various	G	Yes	ONB	90,000	10/25	N/A
66.	Renewal of Kaspersky license (400)	Various	G	Yes	ONB	250,000	08/25	N/A
67.	Renewal of VEEAM license	1	G	Yes	ONB	100,000	08/25	N/A
68.	Renewal of VMware license	1	G	Yes	ONB	300,000	08/25	N/A
69.	Renewal Fortigate services (Primary)	1	G	Yes	RFQ	90,000	05/25	Section 27 (4)(b) and (c)
70.	Renewal Fortigate services (Secondary)	1	G	Yes	RFQ	90,000	08/25	Section 27 (4)(b) and (c)
71.	Renewal of Secure Socket License (SSL)	1	G	Yes	ONB	15,000	08/25	N/A
72.	Renewal of Tenable Nessus Professional license	1	G	Yes	ONB	180,000	06/25	N/A
73.	Renewal of KnowBe4 license	1	G	Yes	ONB	140,000	09/25	N/A
74.	Renewal of VOIP License (114)	Various	G	Yes	RFQ	100,000	04/25	Section 27 (4)(b) and (c)
75.	Renewal of Absolute license	Various	G	Yes	RFQ	300,000	05/25	Section 27 (4)(b) and (c)
76.	Renewal of CodeTwo Email Signature license	1	G	Yes	ONB	80,636	01/26	Section 27 (4)(b) and (c)
77.	Renewal of Microsoft Volume license	1	G	Yes	ONB	300,000	10/25	N/A
78.	Renewal of IT Service Desk Solution and End point central license	1	G	Yes	ONB	300,000	07/25	N/A
79.	Equipment Maintenance	Various	NCS	Yes	RFQ	268,724	04/25	Section 27 (4)(b) and (c)
80.	Supply and Delivery of FortiGate Firewalls (2)	1	G	Yes	ONB	250,000	11/25	N/A
81.	Policies and Procedures Review and Development	Various	NCS	Yes	RFQ	25,000	04/25	Section 27 (4)(b) and (c)
82.	Purchasing of 20 registration laptops (75)	Various	G	Yes	ONB	250,000	07/25	N/A
83.	Provision of Disaster Recovery site	1	SC	Yes	EOI	300,000	08/25	N/A
84.	Purchasing of student cards software and equipment's	Various	G	Yes	RFQ	200,000	02/26	Section 27 (4)(b) and (c)
85.	Network maintenance - Rundu	1	W	Yes	ONB	400,000	02/26	N/A
86.	Supply and Maintain Photocopier Machines (25)	Various	G	Yes	ONB	6,000,000	04/25	N/A
87.	Provision of E-recruitment system	1	SC	Yes	ONB	600,000	05/25	N/A
88.	Fiber link installation	1	W	Yes	RFQ	100,000	02/26	Section 27 (4)(b) and (c)
89.	Maintenance of ICT network and Infrastructure	1	SC	Yes	ONB	500,000	02/26	N/A
	ENTERPRISE DEVELOPMENT							
90.	Supply and delivery of USBs, Cases & Labels for the DNEA Project (1200)	Various	G	Yes	ONB	300,000	10/25	N/A
91.	Provision for External Transport for the Delivery of MoEAC textbooks	Various	NCS	Yes	RFQ	75,000	02/26	Section 27 (4)(b) and (c)
92.	Purchasing of CompTIA and ICDL Course Materials and Examination Vouchers	Various	G	Yes	DP	625,000	02/26	Sole Supplier
93.	Supply and delivery of MMPC Stationaries (photocopy machine staples, external printing)	Various	G	Yes	RFQ	100,000	11/25	Section 27 (4)(b) and (c)
94.	Procurement of Catering Services for Corporate Trainings & Stakeholders Engagement Meetings (4)	Various	NCS	Yes	RFQ	15,000	02/26	Section 27 (4)(b) and (c)
95.	Supply and delivery of MMPC Photocopy paper (A4) standard (500 boxes)	Various	G	Yes	ONB	700,000	04/25 - 03/26	N/A
96.	Supply and delivery of Bookshop Stationaries (photocopy papers, packing boxes, archive boxes)	Various	G	Yes	RFQ	30,000	09/25	Section 27 (4)(b) and (c)
97.	Supply and delivery of MMPC (ring binders, pvc binding covers,	Various	G	Yes	RFQ	20,000	04/25	Section 27 (4)(b) and (c)

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	laminating sheets A4 & A3, etc)							
98.	Procurement of Mathematics Y=MX+C, Accounting Made Easy and Others	Various	G	Yes	DP	550,000	06/25	Sole Supplier
99.	Procurement of NAMCOL CUP, local NSSCO Busi. Studies, Agri. Science & History and Examination Booklets	Various	G	Yes	DP	3,000,000	04/25	Sole Supplier
			RECORDS & ARCHIVES					
100.	Supply and delivery of Stationaries	Various	G	Yes	RFQ	85,000	08/25	Section 27 (4)(b) and (c)
101.	Purchasing of Archival Boxes (500 Boxes)	Various	G	Yes	RFQ	20,000	02/26	Section 27 (4)(b) and (c)
102.	Development of EDRMS Cloud Storage	1	SC	Yes	ONB	923,000	07/25	N/A
			NORTHERN REGION					
103.	Supply and delivery of office & block tuition stationery, cartridges/toners & rubber stamps	Various	**G**	Yes	ONB	215,000	07/25	N/A
104.	Purchasing of cleaning material for Regional, block tuition, Sub-Regional Office and Learner Support Offices (LS0)	Various	**G**	Yes	RFQ	105,000	07/25 to 10/25	Section 27 (4)(b) and (c)
105.	Supply and delivery of 280 boxes of photocopy paper for office & block tuition	Various	**G**	Yes	ONB	145,000	08/25	N/A
106.	Provision for catering and venue for staff end Year Function, stakeholders' engagement, enrolment planning meetings	1	**NCS**	Yes	RFQ	60,000	08/25 - 09/25	Section 27 (4)(b) and (c)
107.	Catering & accommodation services for manual enrolment 2025 officials training, back-office enrolment & capturing team 2025 officials training, subject specific training & Head of Centre training	1	**NCS**	Yes	ONB	185,000	09/25	N/A
108.	Purchasing of office furniture for Opuwo, Omuthiya, Eenhana and Regional Manager's Offices	Various	**G**	Yes	RFQ	100,000	08/25	Section 27 (4)(b) and (c)
109.	Servicing, repairs and replacement of batteries for 7 UPSs at Ongwediva, Opuwo, Outapi, Eenhana and Omuthiya NAMCOL offices (7)	Various	NCS	YES	RFQ	60,000	08/25	Section 27 (4)(b) and (c)
110.	General repair and maintenance of physical facilities at Regional Office, Sub-Regional Office and Learner Support centre & Removal & cutting of two large trees	Various	W	Yes	RFQ	70,000	08/25	Section 27 (4)(b) and (c)
111.	Servicing of fire extinguisher, hose rails, fire hydrants and purchase of hose reels 2X, exit signs, first aid kits refills & fire emergency equipment.	Various	W	Yes	RFQ	35,000	08/25	Section 27 (4)(b) and (c)
112.	Servicing 40 air-conditioning units, installation of 2X new air-conditioning units at TVET classrooms and replacement of old/ broken 1X air-conditioning unit at the campus radio server room.	Various	W	Yes	ONB	100,000	08/25	N/A
113.	Repair and upholstery of Ricks tacker chairs (100)	1	NCS	Yes	RFQ	30,000	08/25	Section 27 (4)(b) and (c)
114.	Provision of Transport for enrolment materials	1	NCS	Yes	RFQ	65,000	09/25	Section 27 (4)(b) and (c)
115.	Purchasing of Microwave1, 1 Fridge and1 Kettle for Ongwediva Regional Office	1	G	Yes	RFQ	20,000	01/26	Section 27 (4)(b) and (c)
116.	Painting of Ongwediva Regional Office	1	NCS	Yes	ONB	250,000	06/25	N/A
117.	Installation of new alarm system at NAMCOL Regional Office (TVET Laboratory, hall and office block)	1	NCS	YES	RFQ	70,000	10/25	Section 27 (4)(b) and (c)
118.	Repairing of Northern Region vehicle canopies	Various	NCS	YES	RFQ	30,000	10/25	Section 27 (4)(b) and (c)
119.	Installation of Alarm system at Opuwo Campus	1	W	YES	RFQ	60,000	04/25	Section 27 (4)(b) and (c)
120.	Purchasing of Land: Eenhana	1	NCS	YES	DP	300,000	11/25	Sole Supplier
121.	Erecting of shaded open study area with 33 stations - Ongwediva	1	W	YES	ONB	200,000	11/25	N/A
122.	Installation of Back-up Generator - Ongwediva	1	W	YES	ONB	1,000,000	09/25	N/A

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	FINANCE, HUMAN RESOURCE AND ADMINISTRATION							
123.	Installation of sewer pipe through the riverbed from Nahas Angula Hall and re-routing of pipes	1	W	YES	ONB	700,000	06/25	N/A
124.	Repair of Electrical Fencing	1	W	YES	ONB	1,300,000	08/25	N/A
125.	Painting of the Hall	1	W	YES	ONB	150,000	06/25	N/A
126.	Installation of Biometric system	Various	W	YES	RFQ	50,000	07/25	Section 27 (4)(b) and (c
127.	Moving of Containers	Various	NCS	YES	RFQ	30,000	06/2025	Section 27 (4)(b) and (c)
128.	Convert Ceiling to Concrete Ceiling for 2x Server rooms (2)	Various	W	YES	ONB	150,000	02/25	N/A
129.	Installation of Biometric System at TP, SR blocks & studio Recording & moving of security door at TP	Various	W	YES	ONB	50,000	04/25	N/A
130.	Additional Cameras License for head office (9)	1	W	YES	ONB	200,000	06/25	N/A
131.	Servicing of Alarm Systems	Various	W	Yes	RFQ	80,000	08/25	N/A
132.	Servicing of UPS`s	Various	W	Yes	RFQ	120,000	08/25	Section 27 (4)(b) and (c)
133.	Hygiene and Pest Control Services	Various	W	Yes	RFQ	30,000	06/25	Section 27 (4)(b) and (c)
134.	Purchasing of 4 Vehicles	Various	G	Yes	ONB	2,600,000	07/25	N/A
135.	Procure additional office Air-conditioners	Various	G	Yes	ONB	150,000	05/25	N/A
136.	Installation of Back-up Generator - Rundu	1	W	YES	ONB	1,000,000	08/25	N/A
137.	Servicing Fire Safety equipment	Various	G	Yes	RFQ	150,000	05/25	Section 27 (4)(b) and (c)
138.	Installation of Shade Nets	Various	G	Yes	RFQ	200,000	08/25	Section 27 (4)(b) and (c)
139.	Installation of Parking Bay with IWR Sheets/Roofing	Various	G	Yes	RFQ	200,000	08/25	Section 27 (4)(b) and (c)
140.	Servicing and Accessories for College Pool vehicles	Various	NCS	Yes	DP	185,000	05/25	Section 27 (4)(b) and (c)
141.	Electrical capacity upgrade (increasing power supply)	Various	G	YES	RFQ	40,000	08/25	Section 27 (4)(b) and (c)
142.	Equipment Room (storage area for school chairs and tables) (Under Main Hall)	1	W	Yes	RFQ	50,000	05/25	Section 27 (4)(b) and (c)
143.	Finance, Human Resources and Administration team building (2)	Various	NCS	YES	RFQ	40,000	11/25	Section 27 (4)(b) and (c)
144.	Repair of the Oranjemund Ablution	Various	W	YES	RFQ	200,000	05/25	Section 27 (4)(b) and (c)
145.	Painting of the College walls	Various	W	YES	RFQ	150,000	08/25	Section 27 (4)(b) and (c)
146.	Replacing of windows for Rundu Office	Various	W	YES	ONB	300,000	09/25	N/A
147.	Removal and replacement of ceilings at the Head Office	Various	W	Yes	RFQ	50,000	05/25	Section 27 (4)(b) and (c)
148.	General maintenance Repairs	Various	W	Yes	RFQ	30,000	06/25	Section 27 (4)(b) and (c)
149.	Purchasing of Stationery, photocopy papers & Cartridges for NAMCOL	Various	G	Yes	ONB/RFQ	3,130,000	04/25	Section 27 (4)(b) and (c)
150.	Servicing of Air-conditioners Units	Various	G	Yes	RFQ	150,000	05/25	Section 27 (4)(b) and (c)
151.	Repairing of Broken Chairs and Tables (Classrooms and Offices)	Various	W	Yes	RFQ	100,000	05/25	Section 27 (4)(b) and (c)
152.	Licence Renewal on Hall	Various	NCS	Yes	DP	40,000	05/25	Section 27 (4)(b) and (c)
153.	Fleet maintenance at NAMCOL (tyres, wheel alignment and batteries)	Various	G	Yes	RFQ	130,000	05/25	Section 27 (4)(b) and (c)
154.	Office Furniture	Various	G	Yes	RFQ	20,000	05/25	Section 27 (4)(b) and (c)
155.	Purchases of Furniture for Opuwo Campus	Various	**W**	YES	ONB	250,000	04/25	N/A
156.	Purchases of Furniture for the Walvis Bay Campus	Various	**W**	YES	ONB	250,000	07/25	N/A
157.	Purchases of Furniture for the Ongwediva Campus	Various	**W**	YES	ONB	50,000	04/25	N/A
	SOUTHERN REGION							
158.	**Catering Services** (Retreat, Team building activity & Stakeholders Engagement)	Various	NCS	Yes	RFQ	90,000	07/25	Section 27 (4)(b) and (c)

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159.	Supply of Office Stationery	Various	G	Yes	RFQ	40,000	05/25 - 03/26	Section 27 (4)(b) and (c)
160.	General Office Maintenance Services	1	W	Yes	ONB	600 000	04/25 - 03/26	N/A
161.	Installation of Biometric security doors at Regional Office (Hosea Kutako Campus, Southern Region)	Various	G	Yes	ONB	135,000	04/25 - 06/25	N/A
162.	Office maintenance of NAMDEB Centre	Various	G	Yes	RFQ	30 000	06/25	Section 27 (4)(b) and (c)
163.	Servicing of Fire Extinguishes	Various	G	Yes	RFQ	25 000	06/25	Section 27 (4)(b) and (c)
164.	Photocopy Supplies	Various	G	Yes	RFQ	87,012	05/25 - 09/25	Section 27 (4)(b) and (c)
165.	Cleaning Materials for office and block tuition	Various	G	Yes	RFQ	110,000	05/25 - 10/25	Section 27 (4)(b) and (c)
166.	Supply and delivery of Laboratory Consumables, equipment and essentials	Various	G	YES	RB	2,170,000	04/25 - 06/25	N/A
167.	**Conference and Workshops** (Regional Term Meetings, Agriculture, Interlocutors, Enrolment & HoC training)	Various	G	Yes	RFQ	170,000	06/25 - 03/26	Section 27 (4)(b) and (c)
168.	**Textbooks and Publications** Emerald subscription (20%)	Various	G	Yes	DP	30,000	07/25	Section 27 (4)(b) and (c)
169.	**Textbooks and Publications** Procurement of textbooks for SE, TVET and TP	Various	G	Yes	DP	60,000	08/25	Section 27 (4)(b) and (c)
170.	Upholstery Services	Various	NCS	Yes	RFQ	100 000	06/25	Section 27 (4)(b) and (c)
171.	Servicing and Maintenance of Security Systems (Cameras & Alarms)	1	NCS	Yes	ONB	200 000	06/25	N/A
172.	Computer Consumables	Various	G	Yes	RFQ	60,000	06/25	Section 27 (4)(b) and (c)
173.	**Centre Expenses** (Use of School Facilitates, Agricultural practical's, PETE Educational Tour, Sports Day, Opening of Academic Year 2026)	Various	G	Yes	RFQ	290,000	06/25 - 02/25	Section 27 (4)(b) and (c)
174.	Provision of Security Services –Gobabis & Keetmanshoop	1	NCS	Yes	ONB	110,000	04/25	N/A
175.	**Office equipment** (Procurement of aircons & Procurement of data card machine and pvc cards)	Various	G	Yes	RFQ	70 000	07/25 - 08/25	Section 27 (4)(b) and (c)
176.	Purchasing of IFRS Financial Reporting Software	1	SC	Yes	ONB	300 000	08/2025	N/A
177.	**Office Furniture** (Procurement of office furniture & Refurbishment of equipment and furniture)	Various	G	Yes	RFQ	95,000	06/25 -08/25	Section 27 (4)(b) and (c)
		TECHNICAL, VOCATIONAL EDUCATION AND TRAINING						
178.	Acquisition of General Hand Tools for all levels	Various	G	Yes	RFQ	850,000	06/25	Section 27 (4)(b) and (c)
179.	Purchasing of Protective clothing for trainers	Various	G	Yes	RFQ	100,000	06/25	Section 27 (4)(b) and (c)
180.	Purchasing of Protective clothing for trainees	Various	G	Yes	RFQ	800,000	06/25	Section 27 (4)(b) and (c)
181.	Acquisition of Consumables	Various	G	Yes	RFQ	800,000	06/25	Section 27 (4)(b) and (c)
182.	Procurement of OHS Practical Equipment's	Various	G	Yes	RFQ	150,000	06/25	Section 27 (4)(b) and (c)
183.	Refilling of Gas Cylinders	Various	G	Yes	RFQ	300,000	06/25	Section 27 (4)(b) and (c)
184.	Acquisition of ICT Accessories	Various	G	Yes	RFQ	300,000	06/25	Section 27 (4)(b) and (c)
185.	Acquisition of Drawing Instruments	Various	G	Yes	RFQ	250,000	04/25	Section 27 (4)(b) and (c)

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	STUDENT SUPPORT SERVICES (SS)							
186.	Purchasing of Examination pads & stationary & photocopy papers	Various	G	Yes	ONB	90,000	08/25	N/A
187.	Purchasing Furniture and Fitting	Various	G	Yes	ONB	40,000	06/25	N/A
188.	Purchasing of Braille Stationary	Various	G	Yes	ONB	75,000	11/25	N/A
189.	Brailling of Study material for Grade 11 & 12	Various	G	Yes	ONB	180,000	08/25 -11/25	N/A
190.	Purchasing of Laptops and Printer Supplies	Various	G	Yes	ONB	70,000	0425	N/A
191.	Hiring of examination/workshop venues	Various	NCS	Yes	DP	300,000	05/25	N/A
192.	TP Scholarships (25)	Various	NCS	Yes	DP	100,000	01/25	Section 27 (4)(b) and (c)
193.	LRC Conference	1	NCS	Yes	RFQ	65,000	04/25	Section 27 (4)(b) and (c)
194.	Purchasing of Student Cards & Toners	Various	G	Yes	RFQ	30,000	10/25	Section 27 (4)(b) and (c)
195.	Graduation Expenses - Windhoek	Various	G	Yes	RFQ	200,000	04/25	Section 27 (4)(b) and (c)
196.	Graduation Expenses – Ongwediva	Various	G	Yes	RFQ	100,000	04/25	Section 27 (4)(b) and (c)
197.	Prizegiving Awards ceremonies	Various	G	Yes	RFQ	120,000	03/25	Section 27 (4)(b) and (c)
198.	Teambuilding for Staff (20)	Various	SC	Yes	RFQ	50,000	05/25	Section 27 (4)(b) and (c)
199.	NTA Assessment	Various	SC	Yes	DP	270,000	06/25	Sole Supplier
200.	Staff Development	Various	SC	Yes	ONB	120,000	05/25	N/A
201.	Purchasing Assignment Security Bags (10 000)	Various	G	Yes	RFQ	15,000	10/25	Section 27 (4)(b) and (c)
202.	Purchasing gifts for graduation and prizegiving	Various	G	Yes	RFQ	20,000	08/25	Section 27 (4)(b) and (c)
203.	Purchasing of enrolment tools	Various	G	Yes	DP	50,000	09/25	Section 27 (4)(b) and (c)
204.	Purchasing E-Secure portal	1	SC	Yes	ONB	200,000	05/25	N/A
205.	Catering & Stationary for Workshops	Various	G	Yes	RFQ	55,000	04/25	Section 27 (4)(b) and (c)
	CURRICULUM AND MATERIAL DEVELOPMENT (CMD)							
	TERTIARY PROGRAMMES							
206.	Trainer fees – Instructional design	1	SC	Yes	RP	25,000	04/25	Section 27 (4)(b) and (c)
207.	Trainer fees – Curriculum development	1	SC	Yes	RP	25,000	05/25	Section 27 (4)(b) and (c)
208.	Training fees – Research Training	1	SC	Yes	RP	25,000	07/25	Section 27 (4)(b) and (c)
209.	CMD Retreat (40 people) & catering for Academic Advisory Team	1	NCS	Yes	RFQ	55,000	07/25	Section 27 (4)(b) and (c)
210.	Provision of Office Furniture's	1	G	Yes	RFQ	40,000	07/25	Section 27 (4)(b) and (c)
	E-LEARNING							
211.	Catering services for the Training for TP & TVET Radio/video development (In smaller groups)	Various	NCS	Yes	RFQ	30,000	05/25	Section 27 (4)(b) and (c)
212.	eLearning capacity building: Skills Upgrade Training Workshops (OS, TL & TVET) **V**	Various	NCS	Yes	DP	50,000	05/25	Section 27 (4)(b) and (c)
213.	Radio & Video and Broadcast Studio Equipment and Maintenance	1	NCS	Yes	ONB	400,000	07/25	N/A
214.	Acquisition of Software Licenses (Video editing, H5P & AI software)	1	NCS	Yes	DP	70,000	05/25	Section 27 (4)(b) and (c)
215.	Internet Router (mobile) & Data Packages (MTC/TN mobile)	1	NCS	Yes	DP	60,000	04/25	Section 27 (4)(b) and (c)
216.	Purchasing of Office Furniture: Visitors Chairs: eLearning (4)	1	G	Yes	RFQ	25,000	08/25	Section 27 (4)(b) and (c)
217.	NASCAM Namibia Music Broadcast License	1	NCS	Yes	DP	30,000	03/25	Section 27 (4)(b) and (c)
	CRAN Annual Spectrum License Fee	1	NCS	Yes	DP	15,000	04/25	Section 27 (4)(b) and (c)

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218.	Annual Streaming License Fee - Wakaitu Investments	1	NCS	Yes	DP	30,000	03/25	Section 27 (4)(b) and (c)
				NORTH- EASTERN REGION				
219.	Supply and Delivery of Office Stationery and block tuition, enrolment & Cartridges/Toners for registrations	1	G	Yes	ONB	55,000	07/25 - 10/25	N/A
220.	Supply and Delivery of Photocopy Papers (80 Boxes) for office and SE registration	Various	G	Yes	RFQ	40,693	07/25 - 10/25	Section 27 (4)(b) and (c)
221.	Servicing and Maintenance of Pool Vehicles	Various	DP	Yes	RFQ	60,000	07/25	N/A
222.	Purchasing of seat covers for Rundu and Katima Mulilo vehicles	1	G	Yes	RFQ	20,000	07/25	Section 27 (4)(b) and (c)
223.	Supply and Delivery of Office Cleaning Materials (Katima Sub-Regional Office & Block Tuition)	Various	G	Yes	RFQ	45,000	08/25	Section 27 (4)(b) and (c)
224.	Servicing of Air-Conditioners Rundu and Katima Mulilo	1	NCS	Yes	RFQ	20,000	10/25	Section 27 (4)(b) and (c)
225.	Transport of Enrolment Materials to Katima Mulilo	1	NCS	Yes	RFQ	50,000	07/25	Section 27 (4)(b) and (c)
226.	Renting of Garage for Katima Mulilo Pool Vehicle	1	NCS	Yes	RFQ	20,000	07/25	Section 27 (4)(b) and (c)
227.	Centre Expenses for Block Tuition Centres	1	G	Yes	ONB	189,580	07/25	N/A
228.	Emerald Subscription Contribution	1	NCS	Yes	RFQ	20,000	07/25	Section 27 (4)(b) and (c)
229.	Regional Teambuilding & Year-end function	1	NCS	Yes	RFQ	15,000	07/25	Section 27 (4)(b) and (c)
230.	Catering for Back Office enrolment Training for Rundu and Katima Mulilo	1	NCS	Yes	RFQ	20,000	10/25	Section 27 (4)(b) and (c)
231.	Catering for Stakeholder engagement meetings, subject-specific training and NER sport day	1	NCS	Yes	RFQ	60,000	03/25 - 08/25	Section 27 (4)(b) and (c)
232.	Regional Retreat: RM's, AC's, RA's, SRMO	1	G	Yes	RFQ	15,000	07/25	Section 27 (4)(b) and (c)
233.	Provision of Security Services - Rundu	1	NCS	Yes	ONB	90,000	04/25	N/A
234.	Removal and replacement of ceilings at the Regional Office	1	W	Yes	ONB	200,000	04/25	N/A
235.	Purchasing of Resources Centre Books (TP & SE)	1	G	Yes	RFQ	30,000	08/25	Section 27 (4)(b) and (c)
236.	Building of boundary wall 2ND phase	1	W	Yes	ONB	148,000	07/25	N/A
237.	Installation of alarm system at the classrooms	1	W	Yes	RFQ	25,000	07/25	Section 27 (4)(b) and (c)
238.	Trunking and network cabling for cubical and trunking of power outlets in the resource Centre	1	W	Yes	RFQ	70,000	06/25	Section 27 (4)(b) and (c)
239.	Purchasing of a projector for the hall	1	G	Yes	RFQ	20,000	06/25	Section 27 (4)(b) and (c)
240.	Installation of study cubical counters in the resource centre	1	W	Yes	RFQ	30,000	06/25	Section 27 (4)(b) and (c)
241.	Maintenance of the Regional and Sub-Regional Offices	1	W	Yes	RFQ	70,000	07/25	Section 27 (4)(b) and (c)
242.	Purchasing and installation of air conditioner for the student counsellor's office	1	G	Yes	RFQ	15,000	07/25	Section 27 (4)(b) and (c)
Approved - Accounting Officer (Name): Dr. Ngepathimo Kadhila Nkadhila						**62,445,843.00**		

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CHIEF EXECUTIVE OFFICER
2025 -11- 03
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