

**NAMCOL**

Tertiary Programmes APPLICATION FORM FOR RECOGNITION OF PRIOR LEARNING (RPL)

**PASSPORT
PHOTO****YEAR****2027 INTAKE**

INSTRUCTIONS FOR THE COMPLETION OF THE FORM

1. This form should be completed by prospective applicants who do not meet the minimum admission requirements by qualification, but who obtained their skills and experiences through formal or informal learning.
2. Complete the form in **BLOCK LETTERS** with black ink.
3. Non-refundable Application Fee: **N\$300.00** for manual application and **N\$150.00** for those applying online.
4. This application must be accompanied by certified copies of birth certificate or identity card, relevant academic certificates, latest school results and a testimonial letter for work experience.
5. Payments can only be done through direct bank deposit (please attach proof of payment).
6. Please do not send cash.
7. Incomplete applications will **NOT** be considered.
8. The forms must be submitted at NAMCOL centres or posted between **10 July 2026 – 3 September 2026**.
9. Late applications will NOT be accepted.
10. Applications feedback will be communicated via emails, applicants are requested to include their email addresses.

REQUIREMENTS:

An applicant must:

- Have at least attended school until Grade 10;
- Be 25 years or older at the time of application;
- Have accumulated at least five (5) years in the field of study applied for.

APPLICANT PARTICULARS

Title (tick)	Mr	Mrs	Ms	Other:
Surname			First Name (s)	
Student No			ID/Passport no/DoB	
Nationality			Cell No	
Gender (tick)	MALE	FEMALE	Highest Qualification	
Email Address (Compulsory)			Nationality	
Postal Address			Disability if yes please specify	
Village/Town/City			Region of Origin	
Physical Address				
Marginalised	☐ Yes	☐ No	if yes specify	
If not a Namibian citizen, please provide the following details				
Country of Origin		Passport No	Expiry Date	
Type of Permit		Permit No	Expiry Date	

EMERGENCY CONTACT / PARENT / LEGAL GUARDIAN

Name			
Address		Town	
Work No		Cell No	
Relationship			

PROGRAMME CHOICE

CHOOSE IN ORDER OF THE PREFERENCE. TICK THE APPROPRIATE BOX FOR THE PROGRAMME OF YOUR CHOICE.

	1 st Choice	2 nd Choice
Certificate in Early Childhood Development (CECD)		
Certificate Local Government Studies (CLGS) - (ONLINE)		
Certificate in Education for Development (CED) - (ONLINE)		

REGION: CROSS (X) THE APPROPRIATE REGION OF ORIGIN BELOW.

KHOMAS		HARDAP		KUNENE		KAVANGO WEST		ERONGO		KAVANGO EAST		ZAMBEZI	
OSHIKOTO		OSHANA		OMUSATI		OMAHEKE		OHANGWENA		OTJOZONDJUPA		//KHARAS	

SCHOOL LEAVING PARTICULARS

Last Secondary School Attended			
Town of the school		Region of the school	
Highest Grade passed			
Date of the Examination for the highest grade			
Examination Body (Cape, IGCSE, DNEA)			

NOTE: A CERTIFIED COPY OF YOUR CERTIFICATE SHOULD ACCOMPANY THIS APPLICATION.

SUBJECT (BEST SIX SUBJECTS PASSED) e.g. English 2nd Language	LEVEL e.g. NSSC	SYMBOL e.g. C
1.		
2.		
3.		
4.		
5.		
6.		

LEVELS

ON = NSSC

IG = IGCSE

AL = A LEVEL

HG = HIGHER GRADE

NH = NSSCH

SG = STANDARD GRADE

OL = O LEVEL

LG = LOWER GRADE

POST SCHOOL ACADEMIC QUALIFICATION
NOTE: SUBMIT A FULL RECORD ISSUED BY THE INSTITUTION

NAME OF THE PROGRAMME (E.G. BA)	FROM YEAR	TO YEAR	NAME OF UNIVERSITY/COLLEGE

EMPLOYMENT HISTORY				
POSITION	INSTITUTION	EMPLOYER'S ADDRESS	CONTACT DETAILS	EMPLOYMENT PERIOD

ICT COMPETENCY
GIVE HONEST RESPONSE BECAUSE THIS IS NOT A CRITERIA FOR ADMISSION

WHAT IS YOUR LEVEL OF ICT COMPETENCY	ADVANCED	INTERMEDIATE	BEGINNER
ARE YOU WILLING TO STUDY ONLINE	YES	NO	
DO YOU HAVE ACCESS TO INTERNET	YES	NO	

DECLARATION

I agree to abide by all existing and further rules and/or regulations of NAMCOL.

Applicant's signature:_____ Date:_____

NB: ATTACH ALL CERTIFIED COPIES OF QUALIFICATIONS, IDENTIFICATION DOCUMENTS, WORK EXPERIENCE (E.G. TESTIMONIAL LETTERS, PROOF OF PAYMENT OF APPLICATION FEE AND YOUR PASSPORT PHOTO).

Deposit the application fees into this account: NAMCOL
 Account number: 1141143121
 Bank Windhoek
 Katutura Branch
 *No Postal Orders will be accepted.